USER GUIDE
UTRADE ID Mobile for iPhone & iPad

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RECOMMENDED MOBILE TYPE

Requires iOS 7.0 or later. Compatible with iPhone, iPad, and iPod touch.
This app is optimized for iPhone 5.

TO DOWNLOAD UTRADE ID MOBILE FOR IPHONE & IPAD, ALL YOU HAVE TO DO ARE :

- Download UTRADE ID Mobile for iPhone & iPad through App Store
  or http://utrade.co.id/id/DownloadUtradeMobile.aspx.

- After installation process is finished, there will be an UTRADE Mobile icon in the Main Menu on your device.

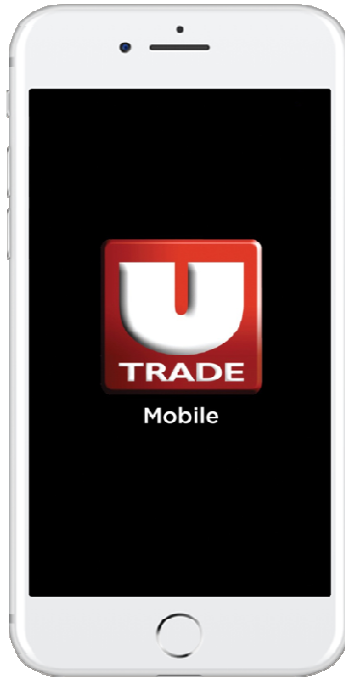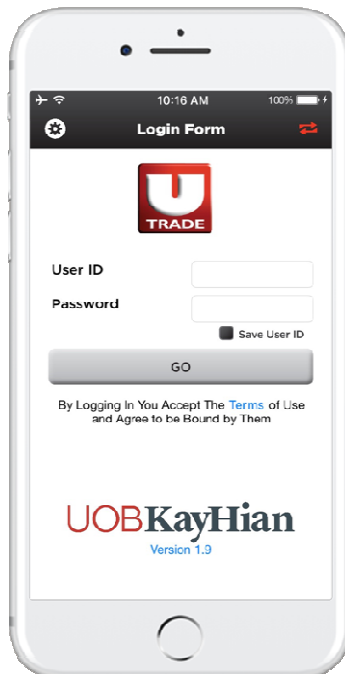**I.   HOW TO RUN UTRADE ONLINE TRADING APPLICATION**

• Run UTRADE Online Trading application. It will display splash screen:

• After waiting splash screen, it will display login screen
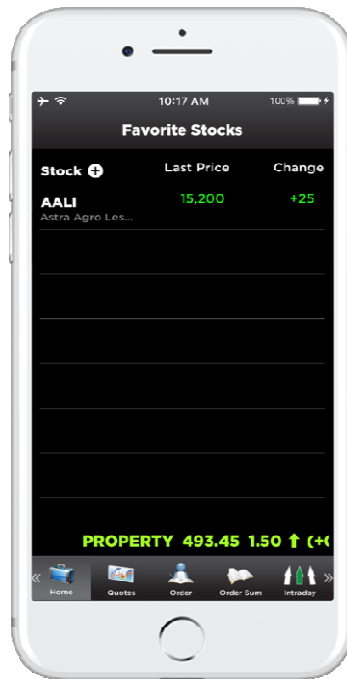• Enter the user id and password and press Go button to continue

.

Tips: we can save *User ID* that used by selecting *Save User ID* option. By clicking this option will save the *User ID* that we entered and the next login will save the name *User ID* before.

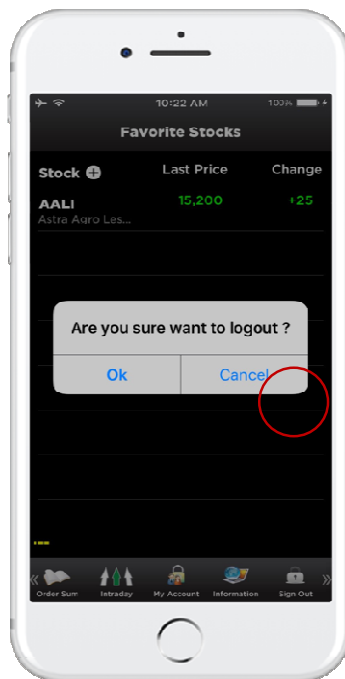• After login, default screen will display:

II. HOW TO SIGN OUT

To sign out from UTRADE Online Trading application chooses sign out button, then click "Ok".

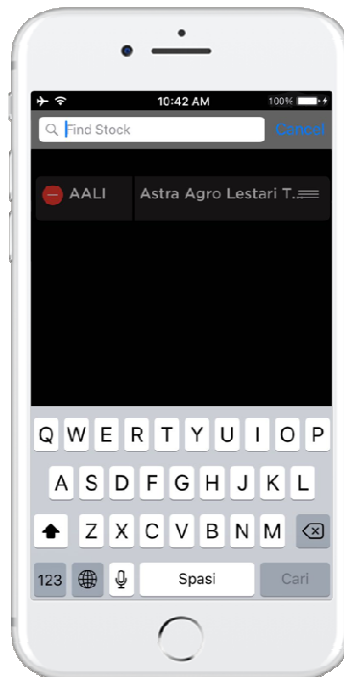### III. HOW TO MONITOR YOUR FAVORITE STOCK

- Click the (+) button next to Stock:
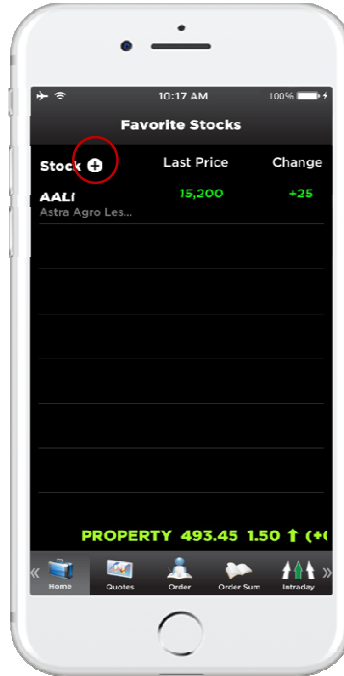
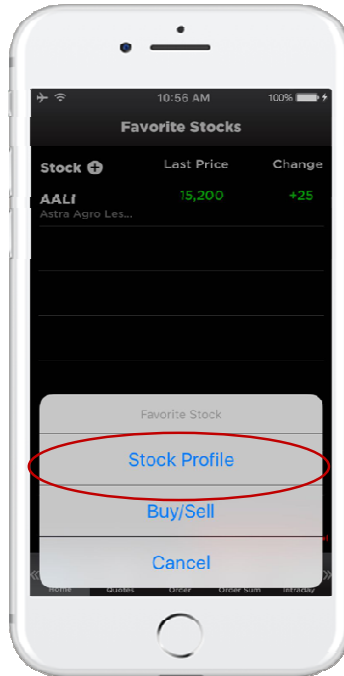

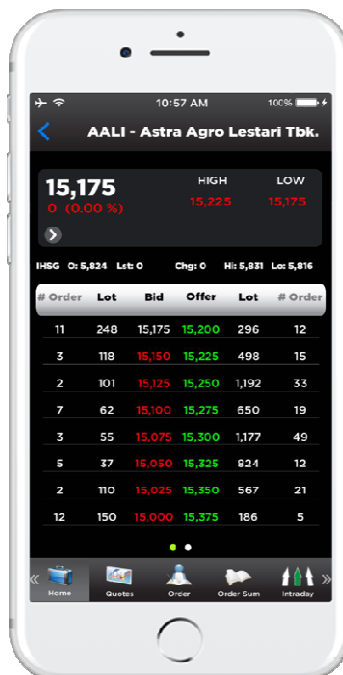- Search by enter the stock name then tap the stock name:

- After selected stockdisplay on your favorite stock, you may choose stock profile for details by clicking on desired stock, then click on "Stock Profile".
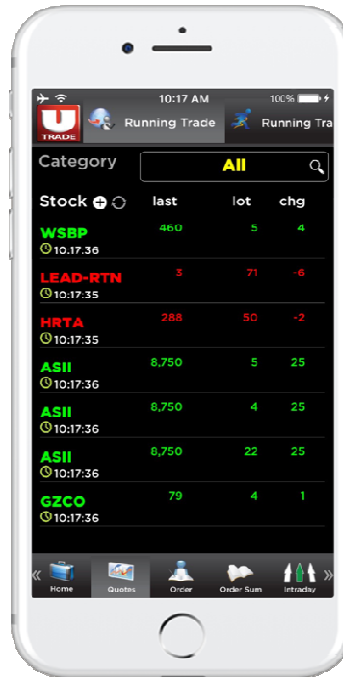

- Selected stock's profile will be shown as such:

IV.   HOW TO VIEW THE RUNNING TRADE OF STOCK

A. RUNNING TRADE
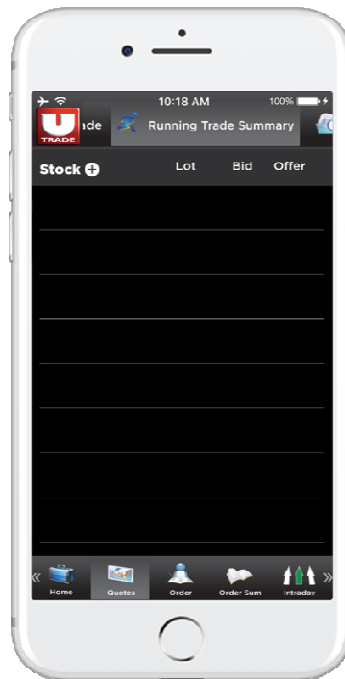- Go into menu "Quotes"then select **Running Trade** button

B. RUNNING TRADE SUMMARY
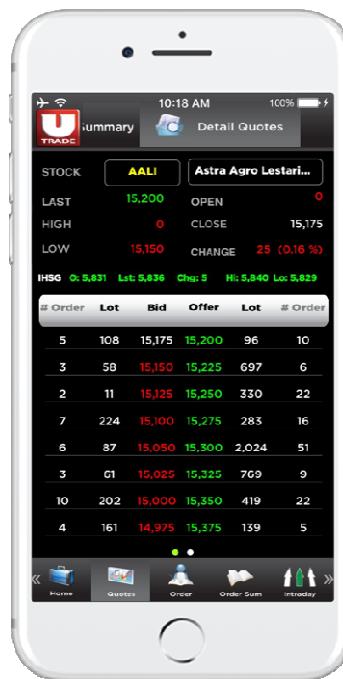- Go into menu "Quotes"then select **Running Trade Summary** button.

C. HOW TO VIEW DETAILS QUOTE OF STOCK

• Go into *Quotes menu*, select *Detail Quote.*

Scroll down / up or tap the other page :

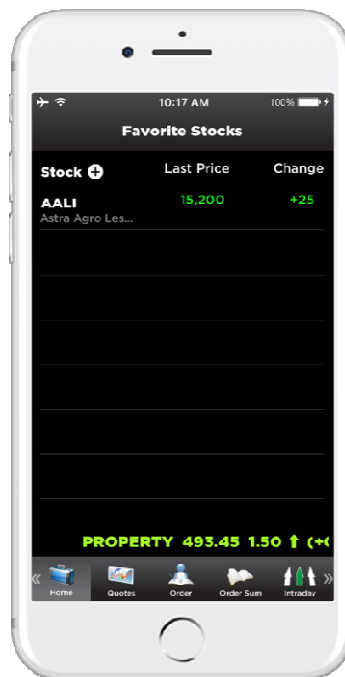## V.   HOW TO BUY AND SELL

A. BUY

- Select stock in home screen (*Favorite Stock*) and tap (*Buy &Sell*) button.
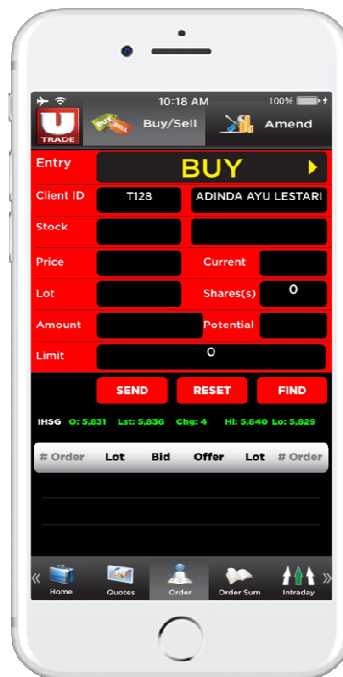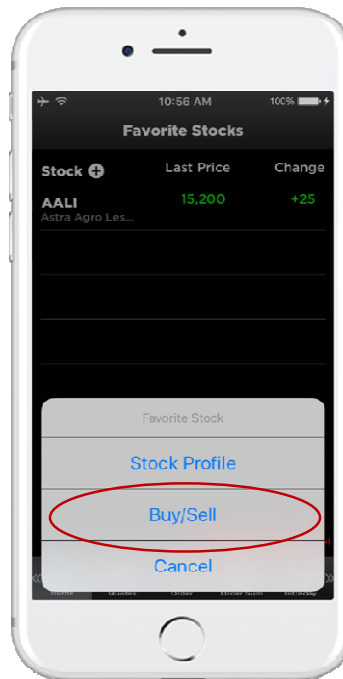
- Make sure entry yours is **Buy,** fill in price and volume then press **Send** to continue.
- For selecting another stock, press **"Find button"** to find another stock. For reset all entry, press **"Reset button".**

B. SELL

• Select stock in home screen (*Favorite Stock*) and tap (*Buy & Sell*) button.

• Or select Order menu and select Buy / Sell, make sure in entry mode *SELL,* it displays screen like below:

- Entry price and volume to sell and press "**Send**"to continue.
- For selecting another stock, press "**Find** button" to find another stock. For reset all entry, press "**Reset** button".
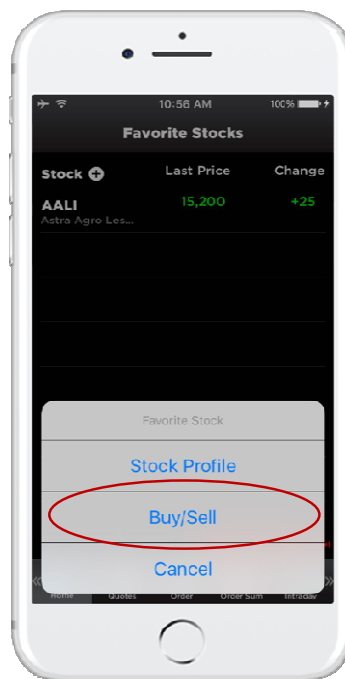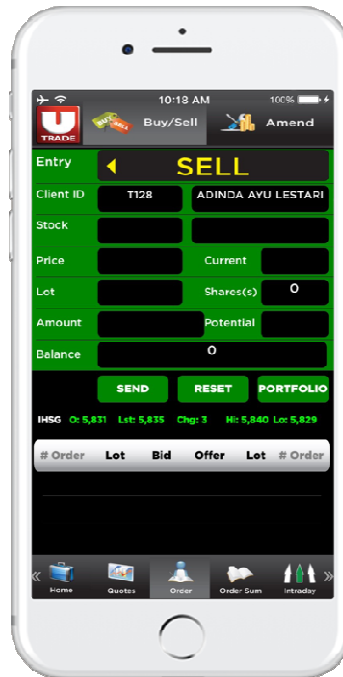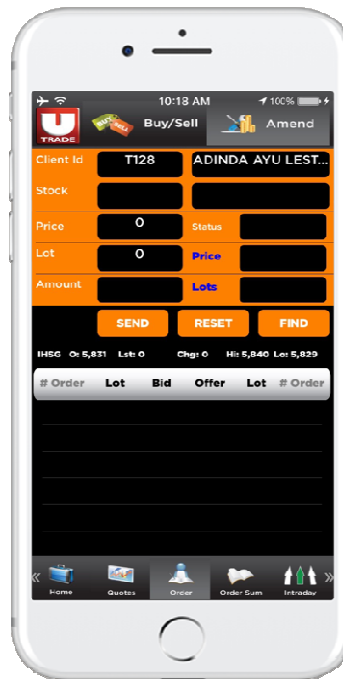
VI.   HOW TO AMEND

• Select *Order Sum button* and tap *Order List.*

• Tap stock in *Order List* and press *Amend* button:

- Enter the price and volume stock that want to change and press "**Amend button"** to change.

- For selecting another stock, press "**Find** **button"** to find another stock. For reset all entry, press "**Reset button".**

VII.   HOW TO WITHDRAWAL

- Select *Order Sum* button and tap *Order List.*
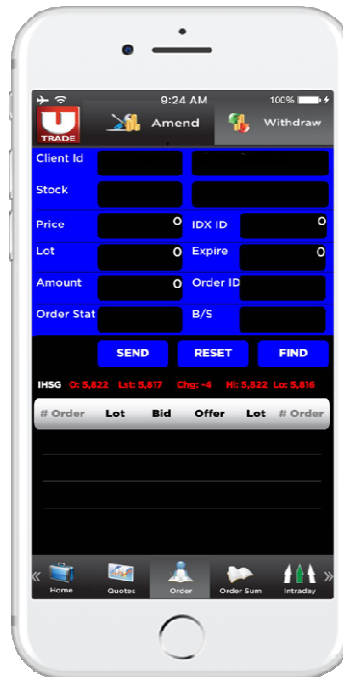
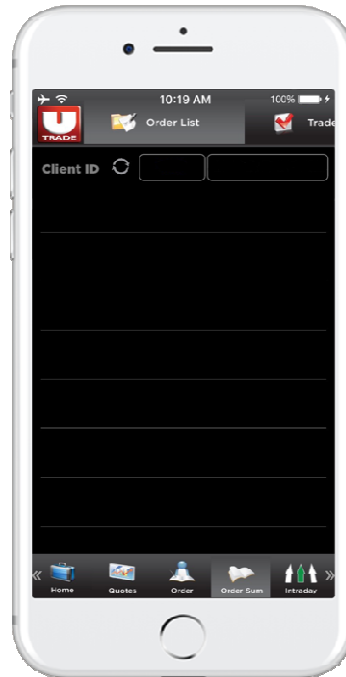- Tap stock in Order List and press Withdraw button:

- Enter the price and volume stock that want to change and press ***Amend* button** to change.

- For selecting another stock, press "**Find**button" to find another stock. For reset all entry, press "**Reset** button".

VIII.   HOW TO VIEW ORDER LIST

- It will display order list or select menu *Order Sum* and select *Order List*

IX.   HOW TO VIEW MATCH ORDER

- Select *Order **Sum** menu*

- After select *Order Sum*, and select *Trade List*
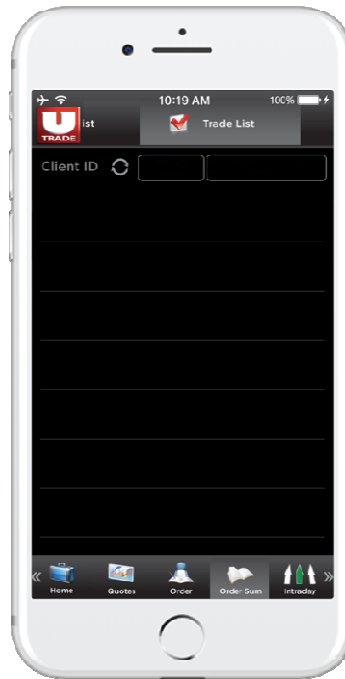
X.   HOW TO VIEW THE PORTOFOLIO

- Select *My Account* menu and select *Portfolio.*
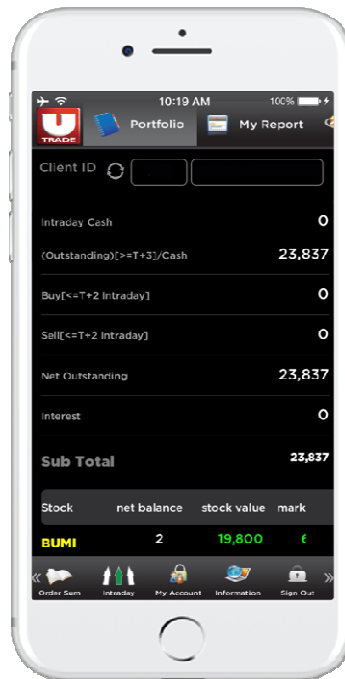
XI.   HOW TO OPEN MY REPORT

In my report we can select report such as *Trade Confirmation*, *Portfolio, and Statement of Account, Trade Activities, Aging AR/AP* and *Fund Transfer.]*
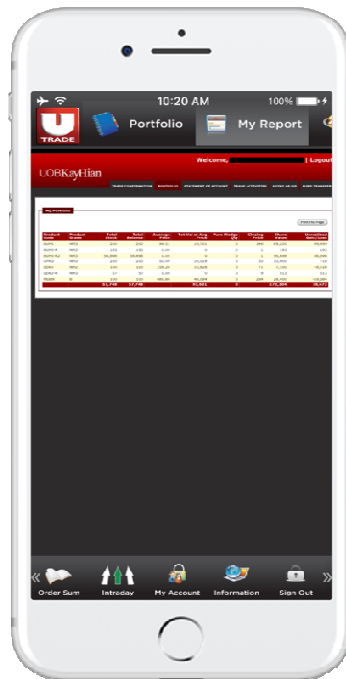
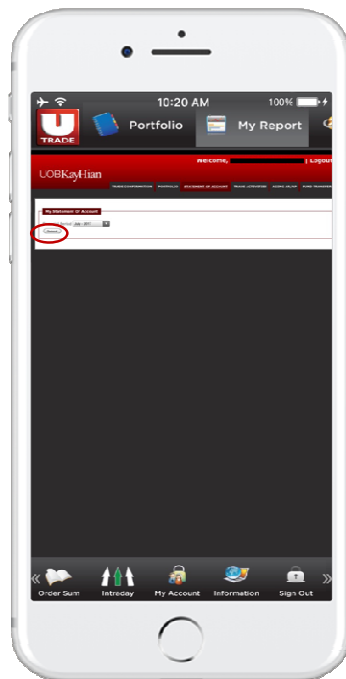- Selecting *Trade Confirmation* will be shown as such. Choose a time period, then click on *Submit Query.*
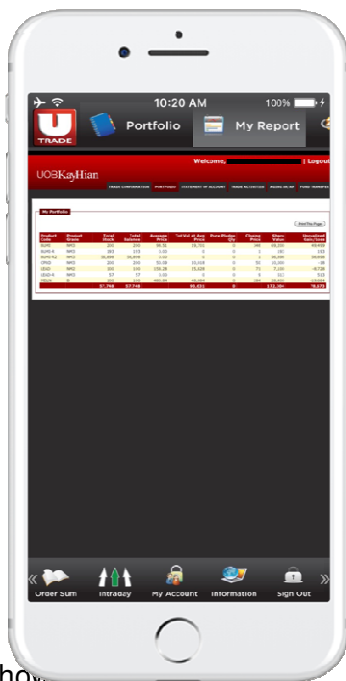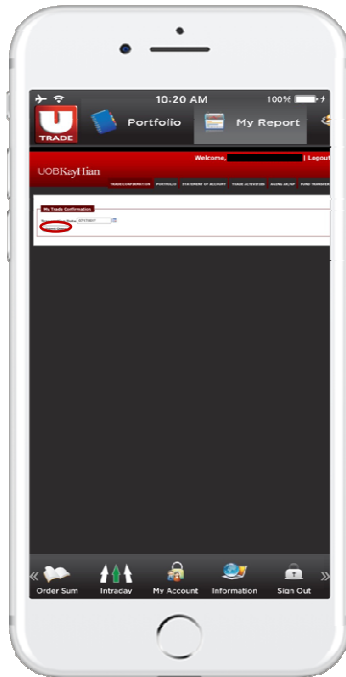
- Selecting *Portfolio* will be shown as such.

- Selecting *Statement of Account* will be shown as such. Choose a time period, then click on *Submit*.
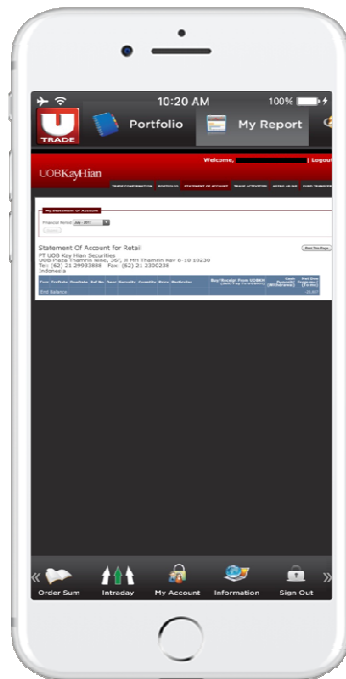
- Selecting *Trade Activities* will be shown as such. Choose a time period, then click on *Submit.*
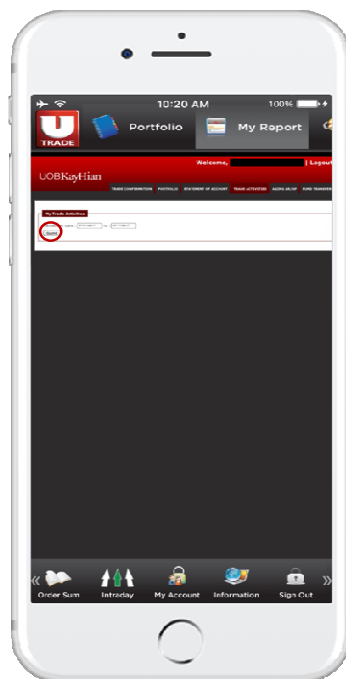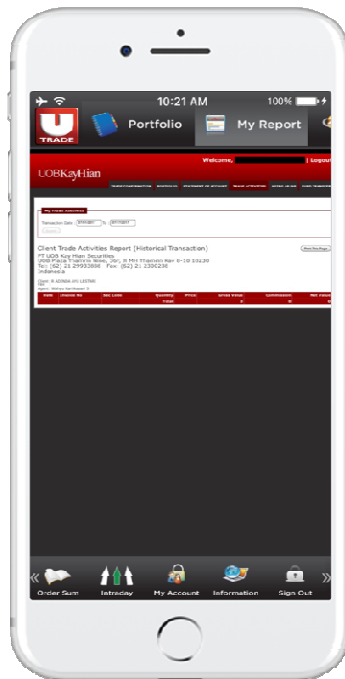
- Selecting *Aging AR/AP* will be shown as such*.*

- Selecting *Fund Transfer* will be shown as such.
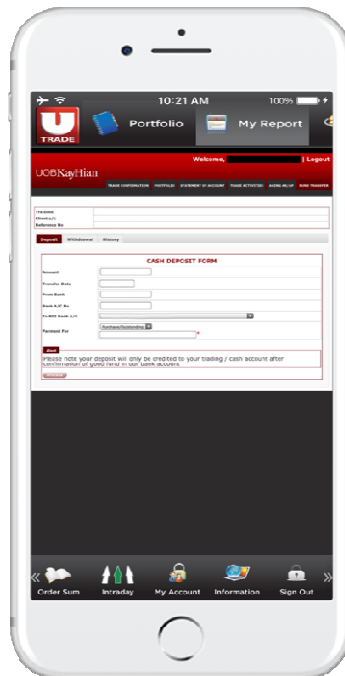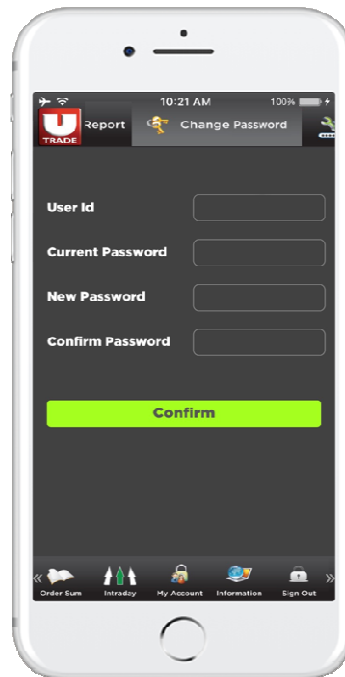
XII.   HOW TO CHANGE PASSWORD

To change the password as follows:

- Please click*My Account* menu then select*Change Account* (on top) tab as follow:

- Enter the Current Password, New Password and Confirmation Password. After entry, press *Confirm* to continue.
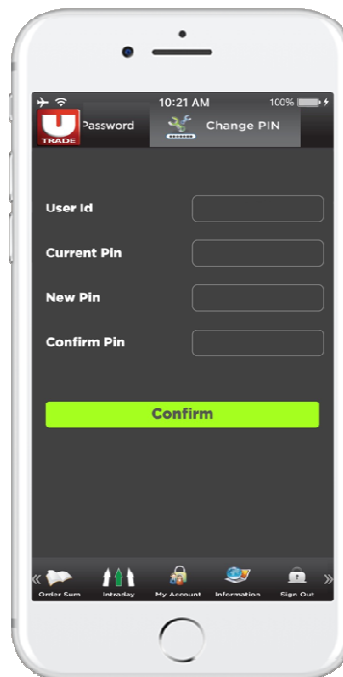
XIII.   HOW TO CHANGE PIN

- Please click *My Account* thenselect *Change PIN* tab as follow

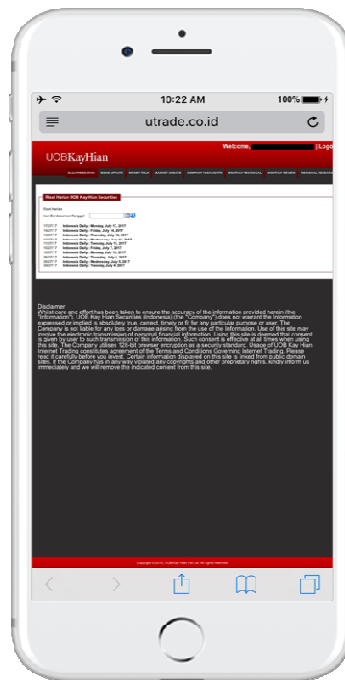- Enter the *Current PIN, New PIN* and *Confirm New PIN*, then click confirm.

XIV.   HOW TO VIEW THE RESEARCH INFORMATION

- Go into *Information*, and select *Research* tab as follow.
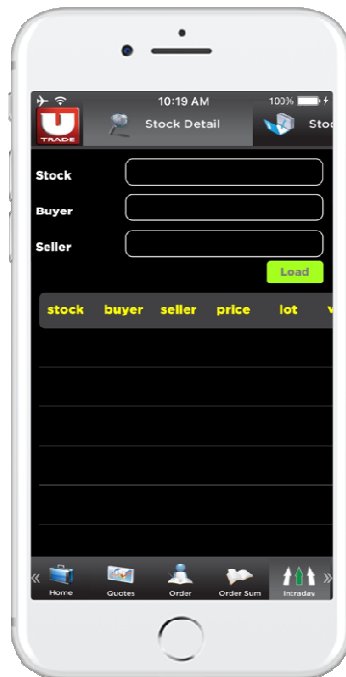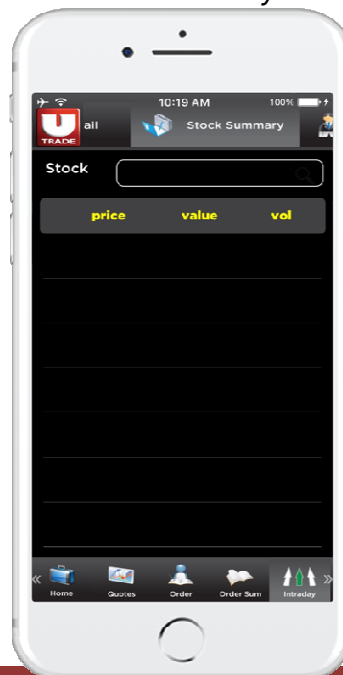
XV.   HOW TO VIEW INTRADAY ACTIVITY

A. STOCK DETAIL

- Go into *Intraday* menu and select *Stock Detail* tab
- Input stock name that want to view and press *Load* button:

B. STOCK SUMMARY

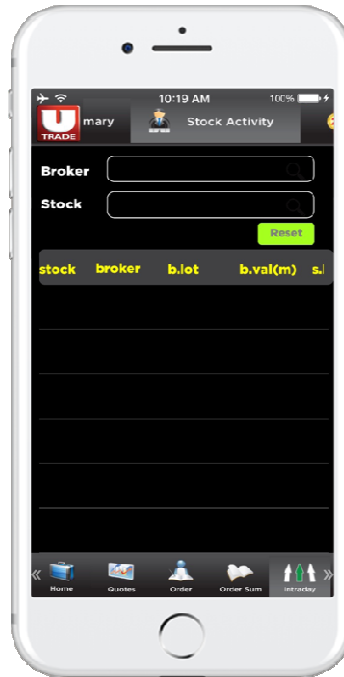- Go into *Intraday* menu and select *Stock Summary*

C. STOCKS ACTIVITY

- Go into *Intraday* menu and select *Stock Activity*
- Input *Broker Name* and *stock name*:

D. TOP 20 STOCK

- Go into *Intraday* menu and select *Top 20 Stock*
- Press *Load* Button to view like below :
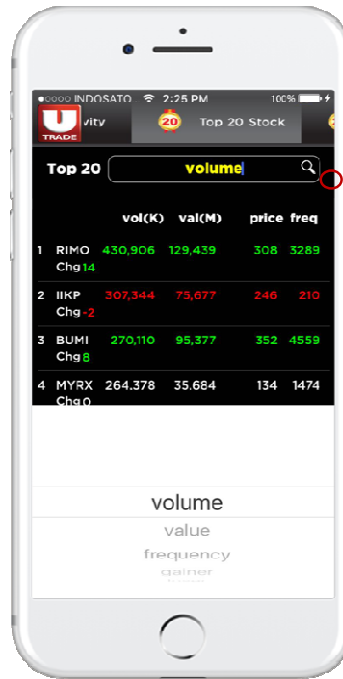 We can select by volume / value / frequency / gainer / loser category

After select category look as follow:

E. TOP 20 BROKER

- Go into *Intraday* menu and select *Top 20 Broker*
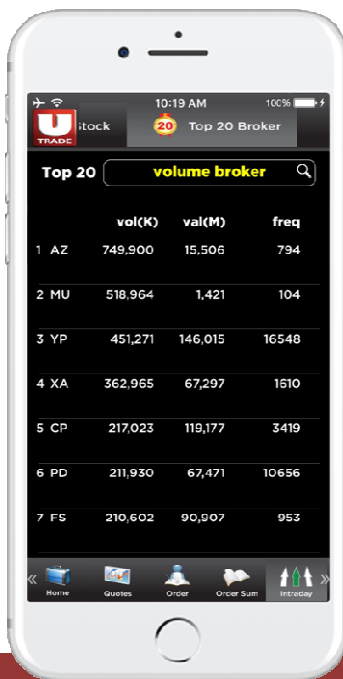
XVI. HOW TO VIEW COMPANY PROFILE
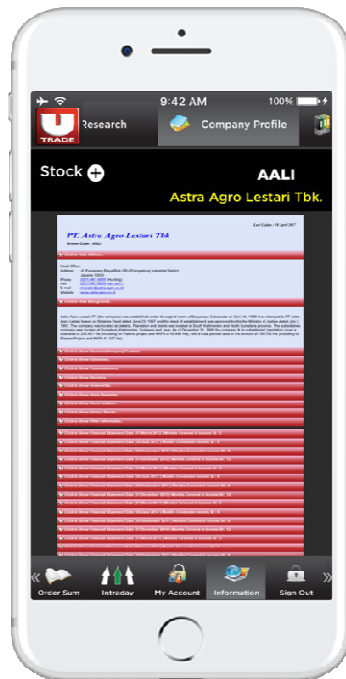
- Go into *Information*, and tap *Company Profile.*
- Click on selected stock, or tap (+) and enter stock name to view company profile.
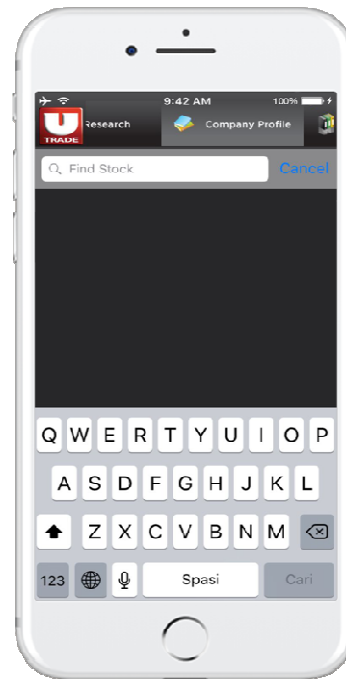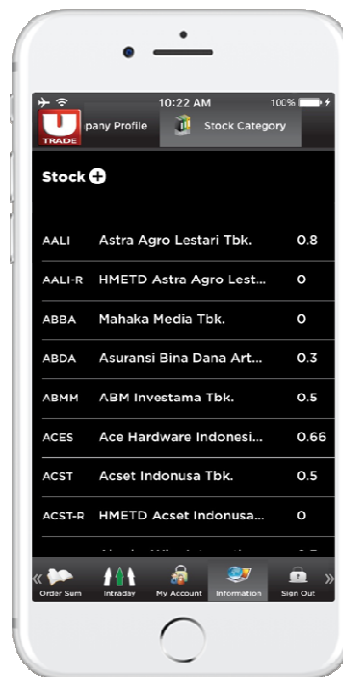
XVII.   HOW TO VIEW STOCK CATEGORY

- Go into *Information*, and tap *Stock Category* from selected stock as follow:

XVIII.   GLOSSARY OF TERMS

PIN   :   Personal Identification Number
Intraday   :   Price movement / high or lows of asecurity during a trading session.